

*We seek to foster meaningful growth in intellectual character virtues
in a thoughtful, challenging, and supportive academic environment.*



**IVALB Board of Directors Meeting Minutes
Wednesday, September 7, 2022
7:10pm High School Site**



1) Call to Order: 7:10 p.m.

- Roll call
 - Present: Josh Ross, Howie Fitzgerald, Staci Emerson, Dan Hertzler, LaChelle Carter, Asion Jackson.
 - ABSENT: Eric Churchill, Steve Porter, Janet Moore, ~~Asion Jackson~~.
- Also in attendance: James McGrath, Summer Sanders, Richard Williams, Jacquie Bryant, Dustin Schmidt,

2) Board Governance

Note: Per Brown Act provisions, for teleconference calls, we need to do voice votes for all voting. So, we will ask each director how they vote on an item. When asked, please respond with yay (or Aye), nay, or abstain. After, the chair will tally the votes and announce the decision.

3) COVID Findings

- The board has reconsidered the circumstances of the state of emergency and the state of emergency continues to directly impact the ability of them members to meet safely in person or state or local officials continue to impose or recommend measures to promote social distancing.

<i>Motion: Howie Fitzgerald moved to adopt the board findings supporting the continued meeting both virtually and in-person.</i>
<i>Second: Asion Jackson</i>
<i>Discussion: No discussion.</i>
<i>All in favor: Josh Ross, Howie Fitzgerald, Staci Emerson, Dan Hertzler, LaChelle Carter. Asion Jackson</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

4) Reports

- General updates – MS (Jacquie)

Having Richard's presence has relieved tremendous stress for her as well as adding to the efficiency and success of the middle school program. Parent volunteers are being trained for advisory facilitation. Rachel Gordon is taking on IVA MS athletics. She has been key in facilitating a cooperative between IVA MS and LBUSD athletics. IVA has been invited to participate with LBUSD athletics and will be playing at Hughes Middle School. For the Fall, flag football and girls volleyball will be offered. This is the first time that there is no waitlist for the 6th grade, though there

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is a waitlist for 7th grade spots. Outreach to neighboring schools to fill the spots is occurring. The family fund is in full swing. So far, over \$8k has been raised. This is more than twice the amount of last year.

- **General updates – HS (James and Summer)**

Summer gave high school update. AP Seminar has been approved. James gave financial report. Recent grant yielded more than expected and enrollment is higher than projected. James discussed the USC research outcomes that were conducted at both MS and HS. Highlighting and utilizing this in marketing will be added to agenda for the high school task force.

5) Public Hearing

Public input is important for the success of the school. Therefore, we would like to provide a forum for guests to address the school board on topics of relevance to the school. Public hearing items should be brought to the board chairman and the instructions for doing so are posted on the website. Any items can also be brought to the board chair during the meeting. Any items brought to the board that are not on the agenda cannot be discussed by the full board due to the requirement for public notification through the Brown Act. However, items discussed during the open session can be put on future agenda at the board's request.

6) Public Comments on Current Agenda Items

Additionally, we would like to provide the public an opportunity to comment on agenda items, **which have been posted.**

If you wish to address the board **ON AN AGENDA ITEM**, and have not previously submitted a request, please verbally notify the chair at this time.

7) Teach Spotlight

Amelia Khalifa - high school forensic science teacher at the high school gave presentation on her classroom's agenda and project based learning.

8) Consent Agenda Items

- May meeting minutes, check and credit card registers

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<i>Motion: Howie Fitzgerald moves to approve the consent agenda, which includes check and credit card registers for both the high school and the middle school, June 22nd minutes.</i>
<i>Second: La Chelle Carter</i>
<i>Discussion: No discussion</i>
<i>All in favor: Josh Ross, Howie Fitzgerald, Staci Emerson, Dan Hertzler, La Chelle Carter, Asion Jackson.</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

9) Business Items

Marketing

NA

Academic Oversight

MS – NA

HS – NA

<i>Motion: None</i>
<i>Discussion:</i>
<i>All in favor:</i>
<i>All opposed:</i>
<i>Abstentions:</i>
<i>Item#</i>

Finance

MS – Richard presented unaudited actuals. Josh Ross asked about spending or investing on surplus because the middle school is at 60% reserves. Jacquie noted that some funds will be spent down building a lift and creating a new role of Rachel Gordon. Discussion across board.

<i>Motion: Howie Fitzgerald moved to approve the the unaudited actuals for the MS.</i>
<i>Second: La Chelle Carter</i>
<i>Discussion: None</i>

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All in favor: Josh Ross, Howie Fitzgerald, Staci Emerson, Dan Hertzler, LaChelle Carter, Asion Jackson.

All opposed: None

Abstentions: None

Item#

- **Meal Plan Contract:** Richard presented because this contract is over \$50k. Dan asked about whether we have discussed with LBUSD about contracting with them. Board discussion.

Motion: Howie Fitzgerald moved to approve the meal plans for the MS and HS.

Second: Dan Hertzler.

Discussion: No discussion.

All in favor: Josh Ross, Howie Fitzgerald, Staci Emerson, Dan Hertzler, LaChelle Carter, Asion Jackson.

All opposed: None

Abstentions: None

Item#

HS – James presented the high school unaudited actuals. They have approximately 23% in reserves.

Motion: Howie Fitzgerald moved to approve the unaudited actuals..

Second: Josh Ross.

Discussion: No discussion.

All in favor: Josh Ross,, Howie Fitzgerald, Staci Emerson, Dan Hertzler, LaChelle Carter, Asion Jackson.

All opposed: None

Abstentions: None

Item#

- **Staff Handbook (Updated).** Jacquie presented on the terms being updated to the staff handbook policy.

Motion: Howie Fitzgerald moved to approve the updated staff handbook for the MS.

Second: Dan Hertzler.

Discussion: Discussed the update regarding teachers and office staff holiday and sick pay. Full-time office staff to receive 15 paid sick days, that can be used during holidays. These cannot be carried over the school year cycle.

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All in favor: Josh Ross,, Howie Fitzgerald, Staci Emerson, Dan Hertzler, LaChelle Carter, Asion Jackson.

All opposed: None

Abstentions: None

Item#

- Principal Salary Increase: Richard gave update of previous pay raise discussions.

Motion: Howie Fitzgerald moved to increase MS principal by 5% effective Aug 16, 2022..

Second: LaChelle Carter.

Discussion: Discussion around the gap between LBUSD and IVA pay for teachers and administrators. Agreed to add this to subcommittee discussion regarding surplus investments.

All in favor: Josh Ross,, Howie Fitzgerald, Staci Emerson, Dan Hertzler, La Chelle Carter, Asion Jackson.

All opposed: None

Abstentions: None

Item#

Disciplinary

NA

Policy

NA

Board governance

- Board Calendar:

2022-2023 Board Calendar

Date	Time	Location - In Person & Zoom
August 10, 2022	7:00pm	IVA Office, 3601 Linden
September 7, 2022	7:00PM	IVA Office, 3601 Linden
October 5, 2022	7:00PM	Academy, 1637 Long Beach
November 2, 2022	7:00PM	IVA Office, 3601 Linden
December 7, 2022,	7:00PM	Academy, 1637 Long Beach
January 18, 2023	7:00PM	IVA Office, 3601 Linden
February 1, 2023	7:00pm	Academy, 1637 Long Beach
March 1, 2023	7:00PM	Academy, 1637 Long Beach
April 5, 2023	7:00PM	IVA Office, 3601 Linden
May 17, 2023	7:00PM	Academy, 1637 Long Beach
June 7, 2023	7:00PM	IVA Office, 3601 Linden

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<i>Motion: None</i>
<i>Second:</i>
<i>Discussion: None</i>
<i>All in favor:</i> <i>All opposed: None</i> <i>Abstentions: None</i>
<i>Item#</i>

Facilities

NA

Leadership Oversight and Compensation

NA

7. Comments on items considered in open session: None

8. New Items of Business for Future Approval: None

9. Announcements: None

10. Announcement of closed session items: None

11. Public comments on items in closed session: None

12. Adjourn: Adjourned at 8:55 pm

Next meeting October 5th at middle school.

Submitted by Staci Emerson (member).