



**IVALB Board of Directors Meeting Minutes**  
**Wednesday, October 5<sup>th</sup>, 2022**  
**7:10pm. - High School Site**

**1. Call to Order**

- Roll call - Howie Fitzgerald  
Josh Ross, Jaime Campbell, Staci Emerson, Steve Porter, Lachelle Carter, Asion Jackson, Howie Fitzgerald
- Also in attendance: James McGrath, Jaquie Bryant, Dahlia Chagoya, Violeta Esquivel, Viktoria Kleven, Dustin Schmidt, Richard Williams
- Agenda items: Three items in the consent agenda:
  - I. Sept. 7 board meeting minute approval
  - II. Check and Credit Card Registers (both schools)
  - III. Staff teaching assignments (HS only)

**2. COVID Findings**

- 1) The board has reconsidered the circumstances of the state of emergency and
- 2) the state of emergency continues to directly impact the ability of the members to meet safely in person or state or local officials continue to impose or recommend measures to promote social distancing.

*Note: Per Brown Act provisions, for teleconference calls, we need to do voice votes for all voting. So, we will ask each director how they vote on an item. When asked, please respond with yay (or Aye), nay, or abstain. After, the chair will tally the votes and announce the decision.*

<i>Motion: I move to adopt the board findings supporting the continued meeting both virtually and in-person Jaime</i>
<i>Second: Staci Emerson</i>
<i>Discussion</i>
<i>All in favor: Josh Ross, Jaime Campbell, Staci Emerson, Asion Jackson Howie Fitzgerald, Steve Porter, Lachelle Carter</i>
<i>All opposed: none</i>
<i>Abstentions: None</i>
<i>Item#</i>

**3. Reports**

- High School update  
Summer shared goals from recent faculty academy wherein they have developed a coherent rubric that connects virtues with project-based learning. Students are researching colleges currently in multiple school-supported partnerships and initiatives.
- Middle school update  
Jacquie Bryant reported her appreciation of having the assistance of an administrator which allows her to be more involved with students and teachers in programming and development. The middle school just won its



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first football game! Back to school night was a success - well attended and supported. Looking to hire additional support for after school program.

**4. Understanding our Mission and Recognition**

Dahlia Chagoya is a sophomore who joined us as a freshman last year. Dahlia is a voracious reader and an increasingly outspoken student leader/advocate after joining us as a very introverted student. She won the campus "poetry out loud" prize last year at our exhibition of learning.

Violeta Esquivel is a junior who has attended IVA High since her freshman year. She is an active poet and activist in her community, who performed some of her original writing at our Dia de los Muertos celebration last year.

In addition to our two high school students, We would like to welcome Viktoria Kleven from the middle school. Viktoria is our full-time PE teacher. Both of our PE teachers are new to us this year and with the support of Rachel Gordon are making the PE curriculum on their own. Viktoria has taught for two years previous to the school in special education adaptive PE setting and in high school. Victoria is a learner who understands and adapts quickly to implement the curriculum in line with our model.

The board interviewed and interacted with both Violeta and Dahlia regarding their favorite aspects of attending IVA.

**5. Public Hearing**

Public input is important for the success of the school. Therefore, we would like to provide a forum for guests to address the school board on topics of relevance to the school. Public hearing items should be brought to the board chairman and the instructions for doing so are posted on the website. Any items can also be brought to the board chair during the meeting. Any items brought to the board that are not on the agenda cannot be discussed by the full board due to the requirement for public notification through the Brown Act. However, items discussed during the open session can be put on future agendas at the board's request.

**5 Public Comments on Current Agenda Items**

Additionally, we would like to provide the public an opportunity to comment on agenda items, **which have been posted.**



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If you wish to address the board ON AN AGENDA ITEM and have not previously submitted a request, please verbally notify the chair.

No public items were noted.

**6 Consent Agenda Items**

Three items to discuss this evening.

- Sept. 7 board meeting minute approval

One error was noted by Josh Ross, that Asion's name appeared as both "in attendance and not in attendance" Staci will make the correction to note that Asion was in attendance at the Sept. board meeting. The corrected minutes will be submitted.

- Check and Credit Card Registers (both schools)
- Staff teaching assignments (HS only)

**Any minor changes to be made to items remaining on the consent agenda? None noted**

**Actual invoices from Amazon can now be presented to the board.**

<i>Motion: I move to approve the consent agenda, which includes &lt;&lt;include all approved items above&gt;&gt;.</i>
<i>Second: Josh Ross</i>
<i>Discussion: None</i>
<i>All in favor: Josh Ross, Jaime Whitaker Campbell, Howie Fitzgerald, Staci Emerson, Asion Jackson, Steve Porter, Lachelle Carter</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
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**7. Business Items:**

Marketing

There are two items to report under Marketing this evening, both for the high school

- Schola Contract -recruitment tool

<i>Motion: I move to approve the scola contract for the next 8 months, which includes &lt;&lt;include all approved items above&gt;&gt;.</i>
<i>Second: Steve Porter</i>
<i>Discussion: none</i>



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*All in favor: Josh Ross, Jaime Campbell, Lachelle Carter, Steve Porter, Howie Fitzgerald. Staci Emerson, Asion Jackson*  
*All opposed: None*  
*Abstentions: None*

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- High School Task Force Update, Name Change from The Academy to IVA High School. James reported on the task force's 7 different marketing pathways towards sustainability.

*No vote is required for this section*

*Academic Oversight*

*No items to discuss*

*Finance*

We have two items for finance this evening. All items pertain to both schools.

- Financial Update for August 2022.
- Investment strategy for reserves. *Recall from our last meeting that we would seek information pertaining to the investment of our reserves into safe assets. There were some questions around this request, and we will learn about the options this evening.*

Review of financials for both schools.

*Motion: I move to approve the middle school financial reports for August 2022*

*Second: Lachelle Carter*

*Discussion: Asion asked a question regarding whether "Hold Harmless" funds were applied. Richard Williams answered and accounted for those funds being applied to accounting.*

*All in favor: Josh Ross, Jaime Whitaker Campbell, Howie Fitzgerald. Staci Emerson, Asion Jackson, Lachelle Carter, Steve Porter*

*All opposed: None*

*Abstentions: None*

*Item#*

*Motion: I move to approve the high school financial reports for August 2022*

*Second: Asion Jackson*

*Discussion: None*

*All in favor: Josh Ross, Jaime Whitaker Campbell, Howie Fitzgerald. Staci Emerson, Asion Jackson, Lachelle Carter, Steve Porter*



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*All opposed: None*

*Abstentions: None*

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Next up is a report regarding investment options for cash reserves. This would apply to both schools.

*Motion: I move to approve the resolution to open investment accounts for the middle and high schools.*

*Second: Lachelle Carter*

*Discussion: Josh asked whether we need to state an amount. James advised options. Howie moved to open the accounts without stating amount that will be included in a second motion*

*All in favor: Josh Ross, Jaime Whitaker Campbell, Howie Fitzgerald. Staci Emerson, Asion Jackson, Lachelle Carter, Steve Porter*

*All opposed: None*

*Abstentions: None*

*Item#*

*Motion: I move to approve the investment strategy described in the October 7, 2022 Board Information Memo as outlined.*

*Second: Josh Ross*

*Discussion: James McGrath advised and educated the board regarding T-bills. Steve Porter clarified that there may be multiple buys throughout the year. Richard Williams discussed that for the middle school he would like some time before managing the financial strategies. James McGrath noted that we could engage a financial strategist on the horizon, perhaps after the first year. Anything beyond cash and T-bills will require further board approval. Steve Porter requested a monthly report to the board on investments. There will be a one-time investment for the middle school at ~\$750k and multiple investments for high school throughout the year with monthly reports. Staci Emerson asked whether this is an issue to seek outside financial investing advice. Both James McGrath and Richard Williams are confident moving forward for the time being.*

*All in favor: Josh Ross, Jaime Whitaker Campbell, Howie Fitzgerald. Staci Emerson, Asion Jackson, Lachelle Carter, Steve Porter*

*All opposed: None*

*Abstentions: None*

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Board Nominations: Steve Porter nominated Howie Fitzgerald as board chair and Staci Emerson as board secretary. We will enter into a month-long wait period and vote to ratify at the next meeting.

Disciplinary

Nothing to report

Policy

Nothing to report

Board governance

Nothing to report

Facilities

Nothing to report

Leadership Oversight and compensation

Nothing to report

Fund Development

Nothing to report

**8. Comments on items considered in open session: None noted**

**9. New Items of Business for Future Approval: None noted**

**10. Announcement of closed session items: *No closed session items***

**11. Public comments on items in closed session *No closed session items***

**12. Closed session: *Not needed***

**13. Call to adjourn with unanimous voice vote at 8: 34pm**