

*We seek to foster meaningful growth in intellectual character virtues
in a thoughtful, challenging, and supportive academic environment.*



IVALB Board of Directors Meeting Minutes
Wednesday, November 3, 2021
7pm at Middle School & Online via Zoom



1. **Call to Order:** 7:07p.m.

- Thank-you and welcome
- Roll call: Eric Churchill, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler
- Lachelle Carter joined at 7:15pm
- ABSENT: Janet Moore, Jamie Whitaker Campbell
- Also in attendance: Jacquie Bryant, James McGrath, Summer Sanders, Jason Baehr, Candice Nichols, Koya Broderick
- Agenda items: October meeting minutes, check and credit card registers, school updates, finance updates, and annual certificate of signature resolution.

2. **Brown Act Update:**

<i>Motion: Eric Churchill moves to continue to have board meetings meet both virtually and in-person due to the circumstances of the current state of emergency.</i>
<i>Second: Howie Fitzgerald</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

3. **Reports**

- General updates – HS (Summer)
 - I. We finished student conferences – 92% participated
 - II. Last year at this time, we had 40% students not passing 3 or more classes. We've been focusing on early intervention and currently we have 2% failing 3 or more classes.
 - III. We've been focusing on authentic and project-based learning and cross curriculum learning. Some recent examples of this include a field trip to Bolsa Chica Wetlands; college readiness program; our geometry class is working on a building architecture for the disabled; spirit week participation; a visit from Senator Ben Allen; students organized a block party, etc.
 - IV. We got a \$15K grant from High Tech High – it will culminate in an Exhibition of Learning on Nov. 18 at 6pm.
 - V. High School Choice is happening soon.
- General updates – MS (Jacquie)

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- I. Our after-school program that (consulted out with a vendor) is funded with Covid relief funds is proving to be more administrative work than we anticipated.
- II. Weekly tours, parent academies, conferences, etc. are back on.
- III. New Counselor Position is an Instruction and Intervention Coordinator provided through Covid relief funds. This is proving quite helpful.
- IV. Jordan is leaving on maternity leave.
- V. With no Director of Operations yet hired and limited staffing, we are moving some tasks down to office admin workers and increasing compensation.
- VI. Interviewing begins for Director of Operations on Friday.
- VII. Renewal has been pushed to June 2024; we submit in October, 2023
- VIII. Enrollment Update – we have 40 students on 6th grade waitlist, filling open spots now.

4. Understanding our Mission and Recognition

NA

5. Public Hearing

Public input is important for the success of the school. Therefore, we would like to provide a forum for guests to address the school board on topics of relevance to the school. Public hearing items should be brought to the board chairman and the instructions for doing so are posted on the website. Any items can also be brought to the board chair during the meeting. Any items brought to the board that are not on the agenda cannot be discussed by the full board due to the requirement for public notification through the Brown Act. However, items discussed during the open session can be put on future agenda at the board's request.

5 Public Comments on Current Agenda Items

Additionally, we would like to provide the public an opportunity to comment on agenda items, **which have been posted.**

If you wish to address the board ON AN AGENDA ITEM, and have not previously submitted a request, please verbally notify the chair at this time.

6 Consent Agenda Items

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Note: Per Brown Act provisions, for teleconference calls, we need to do voice votes for all voting. So, we will ask each director how they vote on an item. When asked, please respond with yay (or Aye), nay, or abstain. After, the chair will tally the votes and announce the decision.

- October meeting minutes, check and credit card registers

After reviewing the items on the consent agenda ahead of the meeting, are there any items directors would like removed from the consent agenda for full board discussion?

Any minor changes to be made to items remaining on the consent agenda?

<i>Motion: Eric Churchill moves to approve the consent agenda, which includes the October meeting minutes and check and credit card registers for both the high school and the middle school.</i>
<i>Second: Steve Porter</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler, Lachelle Carter</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

7. Business Items

Marketing

NA

Finance

Middle School:

<i>Motion: Eric Churchill moves to approve the September monthly financial update.</i>
<i>Second: Josh Ross</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler, Lachelle Carter</i>

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<i>All opposed:</i> None
<i>Abstentions:</i> None
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Annual Certificate of Signature Resolution is an administrative document that we update each year. It identifies the signatures of each member of the Board of Directors. The resolution acknowledges that this document will contain the signatures. The board members not present will print the document and bring in person or mail to the middle school. The board secretary will authorize the signatures and James McGrath will submit to LACO.

<i>Motion:</i> Eric Churchill moves to approve the Annual Certificate of Signature Resolution for both the middle and high school.
<i>Second:</i> Josh Ross
<i>Discussion:</i> None
<i>All in favor:</i> Eric Churchill, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler, Lachelle Carter
<i>All opposed:</i> None
<i>Abstentions:</i> None

High School:

<i>Motion:</i> Eric Churchill moves to approve the September monthly financial update.
<i>Second:</i> Howie Fitzgerald
<i>Discussion:</i> None
<i>All in favor:</i> Eric Churchill, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler, Lachelle Carter
<i>All opposed:</i> None
<i>Abstentions:</i> None
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Academic Oversight

Teacher Effectiveness Grant – Provides funding to schools for professional development or further teacher education. Middle school will reimburse teachers for those in continuing education courses. High school will use the money for professional development. There will be a plan attached for next month's board meeting.

Disciplinary

NA

Policy

NA

Board governance

NA

Facilities

NA

Leadership Oversight and Compensation

Committee Updates: Update on the Director of Operations Position

Leadership Evaluation Project – update next month

8. Comments on items considered in open session: None

9. New Items of Business for Future Approval: None

10. Announcements: None

11. Announcement of closed session items: None

12. Public comments on items in closed session: None

13. Call to adjourn: 8:22pm

Steve makes a motion to adjourn the meeting and Dan seconds the motion.

All in favor: Eric Churchill, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald,
Dan Hertzler, Lachelle Carter

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Next Meeting: December 15, 2021

Respectfully submitted: Karyn Pace

Approved: December 15, 2021 Board of Directors Meeting