

IVALB Board of Directors Meeting Minutes

April 5, 2023

7:00pm @ IVA High School -1637 Long Beach Blvd., Long Beach, CA 90813

1. Call to Order

- Welcome
- Roll call (Howie): Eric Churchill, Staci Emerson, Howie Fitzgerald, Dan Hertzler, Josh Ross
- ABSENT: Lachelle Carter, Asion Jackson, Dan Speak, Jamie Whitaker Campbell
- Also in attendance: James McGrath, Summer Sanders, Jacquie Bryant, Richard Williams, Ian McCurry, Shelly Nye
- Agenda items: Five items in the consent agenda:
 - I. Check and Credit Card Registers (both schools)
 - II. Board meeting minutes from March 1, 2023
 - III. 2023-24 Academic Calendar (HS)
 - IV. Safety Plan 2023-24 (HS)
 - V. Annual Use Tax Report (both schools)

2. Reports

- **High School director update**
Board members attended student presentations during the HS Exhibition of Learning
- **Middle school director update**
Jacquie discussed the MS's strategic imperatives including refining intervention practices to expand communications to clarify impressions versus reality.
The MS was able to submit charter renewal ahead of schedule. The PTA is in discussion of perhaps transition from PTA to a PTO. Also update regarding increase in lottery for 2023-24 applications.

3. Public Hearing

Public input is important for the success of the school. Therefore, we would like to provide a forum for guests to address the school board on topics of relevance to the school. Public hearing items should be brought to the board chairperson and the instructions for doing so are posted on the website. Any items can also be brought to the board chair during the meeting. Any items brought to the board that are not on the agenda cannot be discussed by the full board due to the requirement for public notification through the Brown Act. However, items discussed during the open session can be put on future agenda at the board's request.

4. Public Comments on Current Agenda Items

No members of the public

Additionally, we would like to provide the public an opportunity to comment on agenda items, **which have been posted**. If you wish to address the board ON AN AGENDA ITEM, and have not previously submitted a quest, please verbally notify the chair at this time.



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5. Consent Agenda Items

Five items to discuss this evening.

- I. Check and Credit Card Registers (both schools)
- II. Board meeting minutes from March 1, 2023
- III. 2023-24 Academic Calendar (HS)
- IV. Safety Plan 2023-24 (HS)
- V. Annual Use Tax Report (both schools)

After reviewing the items on the consent agenda ahead of the meeting, are there any items directors would like removed from the consent agenda for full board discussion?

Any minor changes to be made to items remaining on the consent agenda?

<i>Motion:</i> I move to approve the consent agenda, which includes check and credit card and minutes.
<i>Second:</i> Dan Hertzler
<i>Discussion:</i>
<i>All in favor:</i> Eric Churchill, Staci Emerson, Howie Fitzgerald, Dan Hertzler, Josh Ross <i>All opposed:</i> None <i>Abstentions:</i> None
<i>Item#</i>

6. Business Items

a. Marketing

HS

James discussed HS's relationship with vender Electriq. He and Summer agree that this vender is the best bundle of services for online marketing.

Enrollment Update: Enrollment for 203-24 does not look different for next year.

Discussion of Marketing Contract for Outside Services

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<i>Motion:</i> I move to approve the marketing contract for outside services for the High School and appoint James McGrath as the executer for the new contract
<i>Second:</i> Staci Emerson
<i>Discussion:</i>
<i>All in favor:</i> Eric Churchill, Howie Fitzgerald, Dan Hertzler, Josh Ross <i>All opposed:</i> None <i>Abstentions:</i> None
<i>Item#</i>

b. Academic Oversight

HS

Special Education Contract with ACES

<i>Motion:</i> I move to approve the Special Education Contract with ACES
<i>Second:</i> Dan Hertzler
<i>Discussion:</i> None
<i>All in favor:</i> Eric Churchill, Staci Emerson, Howie Fitzgerald, Josh Ross <i>All opposed:</i> None <i>Abstentions:</i> None
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c. Finance

Both

Monthly Financial Report and P2 (aka second interim reports)

<i>Motion:</i> I move to approve the middle and high school financial update for Feb, 2023, inclusive of second interim reports as of March for each school.
<i>Second:</i> Eric Churchill
<i>Discussion:</i> None
<i>All in favor:</i> Staci Emerson, Howie Fitzgerald, Dan Hertzler, Josh Ross <i>All opposed:</i> None <i>Abstentions:</i> None
<i>Item#</i>

Investment Policy

James presented recommendations for the HS's investment policy, drawing from the statement available in the board documents. The board requests that the director give the board a monthly update regarding investment activity.

<i>Motion:</i> I move to approve the investment policy as outlined for each school
<i>Second:</i> Dan Hertzler
<i>Discussion:</i> None
<i>All in favor:</i> Staci Emerson, Howie Fitzgerald, Josh Ross <i>All opposed:</i> None <i>Abstentions:</i> None
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<i>Motion:</i> I move to approve the investment executer for the HS is James McGrath and the MS is Richard Williams
<i>Second:</i> Eric Churchill
<i>Discussion:</i> None
<i>All in favor:</i> Staci Emerson, Howie Fitzgerald, Dan Hertzler, Josh Ross <i>All opposed:</i> None <i>Abstentions:</i> None
<i>Item#</i>

NO VOTE REQUIRED

MS - Informational (no vote required)

2023-24 Preliminary Budget and Staff Compensation will be discussed later in the agenda

- d. Disciplinary (ad hoc)
- e. Policy (ad hoc)
- f. Board Governance

Note that Asion's term was renewed at the last meeting. The agenda item that appears on tonight's agenda was an error.

- g. Leadership Oversight & Compensation

MS

Leadership Compensation - Dan discussed that the compensation committee met this day prior to the board meeting to hear from MS reports for compensation schedules. They are proposing a staff pay increase of approximately 10% with a retirement option. The board recognized Richard for his work in preparing a thorough and transparent report. The compensation committee approves of the plan. The board will be voting next month on the compensation increase for the directors. **Approval will be included as part of the final budget approval at May 17th meeting.**

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HS

Administration Staffing Levels

James has requested to move his FTE from 100% to 50%. This is partly in consideration of administrative costs and partly because James is currently taking on the work of another job. Howie discussed that the high school task force has been working on constructing a plan of action to ensure things flow smoothly for students, staff. Staci discussed that she has conducted a job study with the high school but the high school task force has not met to discuss. The current recommendation is to affirm the .5FTE with the conditions that James will focus his time on the non-redundant tasks, in addition to constructing a director operating manual. Also, the board recognizes that James is still considered the HS Director and will continue to represent the HS to the board.

h. Fund Development

8. Comments on items considered in open session

9. Future business

No items identified by board members for future business

10. Announcements

11. Announcement of closed session items:

We have two items for closed session this evening. Before we move into closed session, however, the board would like to welcome any public comments on items that will be discussed in closed session.

12: Public comments on items considered in closed session (5m/person; 15 minute limit)

13. Closed session: Recording turned off

<i>Motion:</i> I move to approve the MS lease agreement as outlined in the board information memo
<i>Second:</i> Dan Hertlzer
<i>Discussion:</i> None



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All in favor: Staci Emerson, Howie Fitzgerald, Josh Ross, Eric Churchill

All opposed: None

Abstentions: None

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14. Report of closed session items (recording turned on)

The board discussed a disciplinary committee update and a building lease update for the middle school and voted on the agreement..

15. Return to open session

16. Call to adjourn